



For Guardian:

Call and schedule an appointment with your primary physician for a face to face visit or virtual visit to document the need for a communication device.

Bring the following with you to the appointment (evaluator to check all that apply):

- ┆ This letter
- ┆ The AAC evaluation report
- ┆ The CMN/Prescription form
- ┆ Additional Paperwork

For Physician:

We are working on the funding request for a Speech Generating Device for your patient. This device has been recommended by your patient's speech-language pathologist. We need the following to fulfill Insurance requirements.

1. Face to Face Requirement:

Patient must have a face to face appointment to document need for a communication device.

- a. Document **"Patient has XXXXX diagnosis(es) and requires a speech generating device. Patient cannot use speech functionally to *communicate medical essential needs and has been/should be evaluated for a speech generating device.*"**
- b. This must be within the **actual medical record**, not in a letter.
- c. Documentation of how the patient is being treated for the diagnosed condition(s) or how it is being managed

2. Certificate of Medical Necessity/Rx:

A copy of the report for the device is attached. The CMN **CANNOT** be signed prior to the face to face appointment.

All documentation may be faxed to 330-202-5840, or uploaded to www.aacfunding.com.

Our funding department will follow up to ensure all documentation is received.

If you have any questions, please don't hesitate to contact me at my direct phone number below.

Thank you for your time,

PRC-Salttillo Funding Department

PRC-Salttillo
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